

Amherst Community Connections Internship Application

General Information:

Thank you for your interest in interning with Amherst Community Connections! We are a local non-profit agency serving vulnerable members of the community. You can learn more about our work at our [website](#).

Work Hours:

- Fall/Spring semester interns work 12 hours/week (usually from 8:30am-12:30pm, 3 days per week) for 2 consecutive semesters.
- Summer interns work at our office for 40 hours/week (usually for 8 weeks).
- This internship is in-person at the Amherst Community Connections office located in Amherst, MA.

Internship Responsibilities:

- Interns support participants through casework: filling out subsidized housing applications, assisting with employment searches, and applying for food stamps, discounted utilities, and other public benefits. You will work face-to-face with low-income and unhoused community members, which requires patience, empathy, and commitment.
- You will learn about barriers to housing access, the social determinants of health, and government assistance programs through hands-on experience working with our participants. You will also collaborate with other interns on advocacy issues—writing letters to state senators and government officials, meeting with other housing agencies in the area, and attending workshops.
- You will have access to our caseworker’s manual, housing programs manual, and benefit programs manual. Additionally, interns participate in daily staff meetings where we discuss cases, problem-solve, and collaborate to arrive at solutions. All interns shadow other caseworkers, meet with their case manager one-on-one for feedback and support, and receive daily written feedback on their casenotes.

Eligibility:

- Committed to working 12 hours per week for 2 consecutive semesters (if applying for Fall/Spring)
- Be at least a sophomore in college
- If applying as a UMass student: have a work study award
- If applying from Amherst College/Mt. Holyoke College: have funding through the Career Center

Please see below for the application questionnaire.

Application Questionnaire

*Please answer the following questions and submit your responses as a Word document along with your **resume** to accinamherst@gmail.com.*

Internship Session (select one):

Summer OR Fall/Spring

Demographic Information:

First and Last Name:

Pronouns (optional):

Email Address:

Phone Number:

School/College/University:

Class Year:

Major:

Race/Ethnicity (optional):

Languages Spoken (other than English):

Essay:

To demonstrate your writing skills, please write a 400 word statement about your interest in the Amherst Community Connections internship and include the following information:

1. Why do you want to serve members of the community who are low-income, homeless, disenfranchised, formerly incarcerated, and/or disabled?
2. What personal lived experience, strengths, and skills do you have that will benefit you as a caseworker?
3. What do you do for fun in your free time?